

RFP Title:	13-14 RFP – PROJECT 1 – NEW PATHWAYS – DIPLOMA TO DEGREE (ENGLISH) – OCTOBER 31, 2013
Assignment Summary:	ONCAT is seeking proposals to develop new pathways from a diploma to a degree. Preference will continue to be given to the development of multilateral pathways (proposals from three or more institutions). However, special consideration will be given to the round of proposals from two institutions that have a unique relationship, and who could rapidly develop new programming, thus creating a model for other institutions.
Issue Date of RFP:	OCTOBER 31, 2013
Proposal Submission Deadline/Time:	NOVEMBER 29, 2013
ONCAT Contact for Enquiries Regarding RFP:	Glenn Craney, Executive Director Ontario Council on Articulation and Transfer 180 Dundas Street West, Suite 1902 Toronto, ON M5G 1Z8 (416) 640-6951, Ext. 301 email - gcraney@oncat.ca
Title of Proposed Project:	Max. 15 words
Description of Proposed Project:	Max. 50 words
CONTACT INFORMATION:	
Organization/Company/Institution:	
Primary Contact – Name and Title:	
Primary Contact – Full Mailing Address & Email Address:	
Primary Contact – Phone Number and Extension:	
Name(s)/Title(s)/Contact Information of Project Co-Leads: (if applicable)	

A.1 About ONCAT

Established in 2011, the Ontario Council on Articulation and Transfer (ONCAT) was created to enhance student pathways and reduce barriers for students looking to transfer among Ontario's 44 publicly funded postsecondary institutions. ONCAT works with its members – all publicly funded postsecondary institutions – to enable the system to develop as rapidly as possible, while also respecting institutional autonomy.

The following is the provincial government of Ontario's vision for credit transfer:

Ontario will have a comprehensive, transparent and consistently applied credit transfer system that will improve student pathways and mobility, support student success and make Ontario a postsecondary education destination of choice. The credit transfer system will assist qualified students to move between postsecondary institutions or programs without repeating prior, relevant learning.

The government believes realizing this vision will make it easier for students to navigate the postsecondary education system, reach their preferred educational destination faster and enter or re-enter the labour market sooner.

As of July 2013, ONCAT and its member institutions has already accomplished much: Ontario boasts approximately 630 student transfer pathways in six broad program clusters (Applied Arts, Liberal Arts & Humanities, Business & Commerce, Health Sciences & Applied Health, Engineering & Technology, Social Sciences & Services, and Sciences & Applied Sciences); a greater understanding of the student transfer experience through funded research initiatives; enhanced information for students; and better data collection mechanisms. These are all critical to helping achieve enhanced transparency, accountability and greater mobility for students seeking to move between institutions.

A.2 Description/Background of Assignment

The establishment of ONCAT represents the provincial government's very strong commitment to creating a more comprehensive and transparent system of credit transfer and pathways for students in the province's colleges and universities.

The Credit Transfer Innovation Fund (CTIF) is ONCAT's most powerful means to achieve its strategic goals as defined and approved by the ONCAT Board of Directors. This fund constitutes ONCAT's most important lever in working with institutions to further develop a fully comprehensive, transparent and consistently applied set of credit transfer rules in Ontario.

New Pathways - Diploma to Degree

The Ontario Council on Articulation and Transfer is seeking proposals to develop new pathways from a diploma to a degree. While all proposals will be considered, preference will be given to both high-affinity programming (corresponding to category A in previous calls) or low-affinity programming (corresponding to category B2 in previous calls) in engineering (leading to a professional engineering designation), health sciences and the community and social services cluster.

As in previous calls, all projects are expected to use stated learning outcomes and/or program standards approved by the Ministry of Training, Colleges and Universities where applicable, as the basis for the analysis of student learning in the target programs. Participating institutions will provide copies of their program maps to the project team to demonstrate how the program learning outcomes are met through their individual program curriculum.

Following prior practice, preference will continue to be given to the development of multilateral pathways (pathways to/from three or more institutions), specially designed degree completion programs (B2 proposals), and system pathways built from provincial diploma standards. However, special consideration will be given this round to proposals from two institutions that have a unique relationship, and who could rapidly develop new pathways (and bridge programming, where required), or new degree-completion curriculum (in the case of B2 proposals) thus creating a model that can be applied/adapted to other institutions.

For example, strong institutional partnerships between two institutions (often a college and a university) have emerged on the basis of common regional-economic, cultural or linguistic grounds. In many cases, partnerships grow on the basis of a shared commitment to common student populations (mature learners or displaced workers, Aboriginal or First Generation students, and/or francophone students). There is evidence that suggests that such partnerships are particularly successful as both sending and receiving institutions have a deep understanding of both the students' needs as well as the needs of their local communities and surrounding industry/employers.

Rapid development proposals that bid for the same subject area may be asked to form a multilateral working group as a condition of funding. It is encouraged that all institutions seeking to submit a "rapid development" proposal consult with ONCAT prior to the deadline.

In addition, pathways from Aboriginal Institutes into degree programs will be considered for funding in this round of proposals.

Proposals to develop on-line programming to support student mobility will also be considered. However, projects that have already been funded from other Ministry programs (Credit Transfer Institutional Grants, PIF etc.) will be deemed to be ineligible for funding under the Credit Transfer Innovation Fund. Please consult with ONCAT if your institution is considering an online proposal in this round of funding.

Under this RFP, the credential pathway involves the development of a bridge from an apprenticeship to diploma; diploma to apprenticeship; degree to diploma; diploma to degree.

Project Principles:

Each of the proposals submitted should also include the following:

- Demonstrated evidence of student, employer and/or community demand;
- Consideration of an on-line component or version of the project;
- A demonstrated strategy for the full implementation of the project, which would include the final institutional approvals for new bridge or academic programming at all participating institutions.

A.3 Deliverables

Each proponent should be prepared to include the following as part of their Final Report:

- A summary of the complete development of the pathway and bridge curriculum (where applicable), as well as a full implementation schedule;
- An explanation of the development of program curriculum (for B2 proposals), as well as a full implementation schedule;
- A curriculum analysis of the pathway (and bridge where applicable) based on learning outcomes of the sending program(s) (e.g. provincial program standards for college diploma/advanced diploma programs and/or learning outcomes defined in the Ontario Qualifications Framework and/or the Undergraduate Degree Level Expectations UGDLEs for university degree programs);
- A gap analysis of learning outcomes expected at the desired entry point in the relevant receiving program(s) as articulated in the provincial program standards, stated learning outcomes and/or the Undergraduate Degree Level Expectations (UGDLEs);
- A detailed financial statement.

A. 4 Agreement Terms and Conditions

Successful proponents will also be expected to enter into a formal agreement with ONCAT, which will outline the terms and conditions of funding.

PROPOSAL:

<p>1) METHODOLOGY:</p> <ul style="list-style-type: none"> Provide a clear and comprehensive explanation of all steps that will be required to complete the project 	<p>PROPONENT TO RESPOND</p> <p>SUGGESTED # OF WORDS: 500-1000</p>									
<p>2) TOPIC EXPERIENCE:</p> <ul style="list-style-type: none"> Explain how the academic training, qualifications and past experience of the project team are related to the proposed project; Include CVs of team members as an addendum 	<p>PROPONENT TO RESPOND</p> <p>SUGGESTED # OF WORDS: 300-600</p>									
<p>3) PROJECT MANAGEMENT:</p> <ul style="list-style-type: none"> Outline your plan for ongoing communication and collaboration between the project team, ONCAT and any other partners or collaborators; In the Milestones section include due dates, descriptions and payment amounts for your project deliverables. Ensure the timelines, milestones and planned overall approach are realistic for this project 	<p>PROPONENT TO RESPOND</p> <p>SUGGESTED # OF WORDS: 300-600</p> <p>DELIVERABLES:</p> <table border="1"> <tr> <td>Due Date</td> <td>Deliverable Description</td> <td>\$</td> </tr> <tr> <td>Due Date</td> <td>Deliverable Description</td> <td>\$</td> </tr> <tr> <td>Due Date</td> <td>Deliverable Description</td> <td>\$</td> </tr> </table>	Due Date	Deliverable Description	\$	Due Date	Deliverable Description	\$	Due Date	Deliverable Description	\$
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<p>4) BUDGET:</p> <p>Using the information you provide in the <i>Budget</i> section, your budget will be evaluated against the following criteria:</p> <ul style="list-style-type: none"> Is the overall budget for this research project realistic? Are the various budget components in line with ONCAT policy and past experience? Is the proposed work likely to be successfully accomplished within the budget proposed? 	<p>TO BE COMPLETED BY ONCAT EVALUATOR</p>									
<p>5) QUALITY OF RESPONSE:</p> <p><i>Your proposal will be evaluated against the following criteria:</i></p> <ul style="list-style-type: none"> Is it clear that the proponents have understood the objective of the original RFP and responded accordingly? Is the proposal written in a way that is easy to comprehend and evaluate? 	<p>TO BE COMPLETED BY ONCAT EVALUATOR</p>									

BUDGET:

Please include ALL anticipated costs for the project, including in-kind* and other costs (*in italics and without bold*) for which ONCAT funding is being requested.

- We recommend, where applicable, that proposals include estimates of the per day/semester costs for faculty/senior administrators that are providing “in-kind” support to the project, as well as any other contributions being made to the project by your institution. This will allow us to have a better sense of the “true cost” of the overall project, and the contribution that is being made by the college/university and their personnel.

PERSONNEL:

Name of Proposed Team Members (insert additional rows if necessary)	Title/Position	# of Days/ Semesters	Per Day/ Semester Rate	Total: # x Rate
			\$	\$
			\$	\$
			\$	\$
Personnel Costs Subtotal				\$

DIRECT COSTS:

Detailed Description of Direct Costs (if applicable) (insert additional rows if necessary)	Cost
	\$
	\$
	\$
Direct Costs Subtotal	\$

TRAVEL AND ACCOMMODATION:

Detailed Description of Travel and Accommodation (if applicable) (insert additional rows if necessary)	Cost
	\$
	\$
	\$
Travel and Accommodation Subtotal	\$

OVERHEAD:	
A detailed description of what constitutes overhead must be provided (if applicable) <i>(insert additional rows if necessary)</i>	Cost
	\$
	\$
	\$
Overhead Subtotal	\$

FUNDING:	
Personnel Costs Subtotal	\$
Direct Costs Subtotal (if applicable)	\$
Travel and Accommodation Subtotal (if applicable)	\$
Firm Fixed Price (ONCAT Funding)	\$
HST (13%) (if applicable)	\$
Total ONCAT Funding (Firm fixed price + HST)	\$
In Kind Contribution	\$
Total Project Cost (Total ONCAT Funding + In Kind)	\$

SIGNATURES:	
<p>Conflict of Interest:</p> <p>Affirmation that neither the vendor nor the staff have any real life or perceived conflict of interest in performing the assignment</p>	<hr/> <p>Signature of Principal Project Sponsor or Official Representative of Vendor Institution/Organization</p>
<p>Vendor's Signature of Offer:</p> <p>Affirmation by an individual with the authority to bind the "supplier" institution/organization</p>	<hr/> <p>Signature of Official Representative of Vendor Institution/Organization</p> <hr/> <p>Name, Title and Legal Name of Vendor Institution/Organization</p>