

[Logo of receiving institution]

[Logo of sending institution]

Memorandum of Understanding

***[Formal name of receiving institution] & [Formal name of sending
institution]***

Purpose

The purpose of this Memorandum of Understanding (MOU) is to develop a shared understanding between [formal name of receiving institution] “[name of receiving institution]” and [formal name of sending institution] “[name of sending institution]” regarding a Bridging Pathway for students who wish to pursue a [name of receiving institution] Bachelor’s degree in Engineering after commencement of an eligible [name of sending institution] Engineering Technology diploma. In support of this pathway, both parties agree that cooperation on the pathway's marketing and execution (i.e., credit transfer process) is mutually beneficial.

Marketing

- Collaborative marketing and promotion of the program is supported. Joint approval of marketing content, press releases, logos, etc. in print or electronic media is required by both parties prior to the release or publication of any promotional materials.

Application Process

- Typically, students apply in the summer between the second and third year of their diploma program. However, graduates of the diploma program can also apply and will be assessed on a case-by-case basis. Applications must be submitted to [name of receiving institution] Undergraduate Admissions by August 1st. Transcripts and other required documents must be received no later than August 15th.
- [name of receiving institution] will review applications and make admission decisions by the end of August.
- Successful applicants will be admitted to the Bridging Pathway at [name of receiving institution] as part-time Non-Degree students and will be required to enroll in the Bridging Curriculum Courses and meet certain conditions before matriculating into the degree program via the Summer Bridge.

Credit Transfer

- Upon accepting an Offer of Admission, and completing the requisite Bridging Curriculum, students will be awarded a pre-determined number of credits as outlined in an Articulation & Transfer agreement, a draft of which is attached.

Fees

- Tuition fees and non-academic fees will be paid by students directly to each institution at which they are registered.

Academic and Non-Academic Regulations/Policies

Students will be subject to all academic and non-academic regulations/policies of the institution at which they are registered.

Per:

[INSERT NAME]

[INSERT TITLE]

[name of receiving institution]

[INSERT NAME]

[INSERT TITLE]

[name of sending institution]

| _____
DATE

| _____ |
DATE