



2015/16 ONCAT RFP Budget Form

Submission deadline: January 11, 2016

RFP Submissions should include the following components:

1. ONCAT RFP Submission form (as an MSWord document)
2. *This form* - ONCAT RFP Budget form (as an MSEXcel document)
3. ONCAT RFP Signature form (as a pdf or scanned image)
4. CVs of project team members (no preferred format)

Please type your information directly into this Excel spreadsheet.

Title of Proposed Project:

Lead Institution:

1.1 Personnel and Release Time

Release time should be calculated in course releases.

Senior administration should be in kind (decanal level and above).

| Names of Team Member | Titles of Team Member | Number of Days or Semesters | Course Release or Per Day/Semester Rate | ONCAT Funding Requested (Number of days or semesters x Rate) | In Kind Contribution (if applicable) |
|--|-----------------------|-----------------------------|---|--|--------------------------------------|
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| Personnel and Release Time Subtotal | | | | | |

1.2 Direct Costs

ONCAT does not pay for communications or marketing.

ONCAT will only pay for costs specifically and solely related to the project, such as temporary software licences (i.e. fluid survey)

ONCAT does not fund the purchase of permanent fixtures.

| Description of Direct Costs | ONCAT Funding Requested | In Kind Contribution (if applicable) |
|-----------------------------|-------------------------|--------------------------------------|
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